

CHILD CARE AND SUPERVISION COMPONENT PROGRAM WORKSHEET (SR 2A-CTF)

PROVIDER NAME:	PROGRAM NUMBER:	MONTH/YEAR:
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[illegible]

GH Rep:	FCARB REP:	Date:
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**INSTRUCTIONS TO COMPLETE
CHILD CARE AND SUPERVISION COMPONENT PROGRAM WORKSHEET (SR2A-CTF)**

PROVIDER NAME: Enter the provider/licensee name shown on the
Group Home Program Rate Application (SR1).

MONTH/YEAR: Month and year for hours worked

CCS/FIRST - LINE SUPERVISOR: List names of all staff members who
are performing child care and first-line supervision activities.

COLUMN A - PAID-AWAKE HOURS - Enter the total number of paid-awake
hours for each individual providing child care and first-line
supervision, including hours of paid vacation or sick leave.
(Maximum weekly totals per individual cannot exceed 54 hours.)
Transfer to SR 2, Column (2).

COLUMN B - VERIFIED HOURS - Providers do not complete - for FCARB
use only.

COLUMN C - EXPERIENCE

0-23 MONTHS - For staff with this amount of residential child care
experience, enter .15.

24-47 MONTHS - For staff with this amount of residential child care
experience, enter .30.

48+ MONTHS - For staff with this amount of residential child care
experience, enter .45.

COLUMN D - EDUCATION

0 - 59 UNITS - Enter .00 for staff with this number of college units.

AA-Behavioral Science - Enter .25 for staff with an AA in behavior
science.

BA - Other - Enter .35 for staff with BA in a major other than
behavioral science.

BA - Behavioral Science - Enter .45 for staff with a BA in
behavioral science.

MA - Enter .55 for staff with a MA degree.

COLUMN E - TRAINING

40+HOURS - Enter .60 for all staff if the provider furnishes 40 or
more hours of formal training per year/FTE (Full-Time Equivalent)
for child care staff.

COLUMN F - WEIGHTING

Enter 1.0 and sum of weightings from Columns C, D, and E.
(Maximum total cannot exceed 2.60.)

COLUMN G - TOTAL WEIGHTED HOURS

Multiply Column A times Column F.

COLUMN A - TOTAL

Enter the grand total paid-awake hours, transfer to SR 2,
Column 2.

COLUMN F - TOTAL

Enter the grand total weighted hours; transfer to SR 2,
Column (3).